



The LJS Nursery School Safeguarding/Policies

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01 Health and safety procedures

01.13 Entrances and approach to the building

- Entrances and approaches are kept tidy and always uncluttered.
- All gates and external fences are childproof and safe
- Front doors are always kept locked and shut.
- Entry phones are used in the main door. CCTV is used in the setting, the security caretaker adheres to 01.22 CCTV procedure.
- The identity of a person not known to members of staff is checked by the security guard and caretaker before they enter the building.
- All staff and visitors to the setting sign in and out of the building.
- A member of staff is available to open and close the door and to greet arrivals, say goodbye to parents and to make sure that doors and gates are shut.
- Back doors are always kept locked and shut if they may lead to a public or unsupervised area, unless this breaches fire safety regulations or other expectations.
- Where building works or repairs mean that normal entrances/exits or approaches to the building are not in use, a risk assessment is conducted to maintain safety and security whilst the changes are in place.

This school is committed to safeguarding and promoting the welfare of children and insists all staff and expects all parents to share this commitment.

“Safeguarding is everyone's responsibility.”